

## **Job Description – Install Mechanic Helper**

### **JOB SUMMARY:**

Do you want a Career as a talented HVAC Installer? Start your career as one of our Mechanic helpers learning the HVAC trade. We aim to keep our brand reputation strong and all of our customers happy. We do NOT cut corners here and expect 100% honesty/integrity in dealing with customers. Is that you? Join us at Yost & Campbell. Our company culture is unmatched. Help us help our customers feel comfortable in their own homes! Yost & Campbell is the market leader for residential HVAC service in Westchester the Bronx and Queens. We are proud of our past and even more excited about our future. Yost & Campbell continues over 80 year trend of growth and stability. Our customers love us and keep recommending our services, so we're trying to keep up with the constant demand. **We are hiring Mechanic Helpers to learn the HVAC trade, but only the best! We have very high standards. Top-performers with strong ethics, please apply. You'll be glad you did!**

### **JOB DESCRIPTION:**

Installation mechanic helpers are trained and help Mechanic on all aspects of residential HVAC, including Steam and Hot Water Boilers, gas line work, Central Heating and A/C units as well as ductless split systems.

### **JOB RESPONSIBILITIES:**

- Partnered with Mechanic to provide customers with installations as outlined in proposal and within department policies & procedures
- Must address all installation issues with the Mechanic and ensure proper functioning of Equipment.
- Make sure all equipment is loaded on Vehicle prior to starting job.
- Keeps personal and company equipment operating by following instructions; troubleshooting breakdowns; maintaining supplies.
- Documents installation actions by learning how to complete our electronic software and reporting of installations.
- Updates knowledge by participating in educational opportunities and individual training with our company Trainer, and watching Mechanic.
- You must be able to maintain professional conduct in all work situations, have a "clean cut" appearance and adapt well to all types of working conditions

### **MINIMUM JOB REQUIREMENTS:**

- High School Diploma or GED
- Must pass criminal background check
- Must have an insurable driving record & valid driver license
- Able to meet Physical Demands and tolerate Work Environment \*\*\*See Below\*\*\*

### **PREFERRED JOB REQUIREMENTS:**

- 1+ years of residential and light commercial HVAC Installation experience